CALL FOR ABSTRACTS

We extend an invitation to researchers engaged in various medical facilities across the UAE to submit abstracts for live oral presentations during the <u>2nd SSMC Education Week</u>. This event will be held at Sheikh Shakhbout Medical City on Oct. 19 2023.

Presentations should address new research findings, in-progress research or completed works. We highly encourage research submissions that demonstrate concrete impact or relevance to policy and practice.

This call for abstracts is open to all individuals and groups within the UAE, including trainees, emerging investigators and practitioners. This event aims to convene researchers, educators, policymakers, health care professionals, knowledge users and trainees, fostering an environment for learning about the latest medical research and engaging in discussions centered around enhancing medical practice and primary health care both in the UAE and on a global scale.

Submission Requirements

- Title of presentation
- Name, affiliation and email address(es) of presenter(s)
- Names of co-authors
- Abstract of up to 300 words describing the background, purpose, methods, results (if applicable) and conclusion.
- **Timelines:** The call for abstracts will close on Monday, Sept. 25, 2023, at 11:59 p.m. (UAE time). Presenters will be chosen by the abstract review panel and notified by the first week of October 2023.
- Presentation Date: Thursday, Oct. 19, 2023, from 10:30 a.m. to 12:30 p.m.
- Location: Sheikh Shakhbout Medical City Annex Building, Level 3 Auditorium.
- Any questions can be directed to <u>SSMCReviewingPanel-GME@ssmc.ae</u>

Abstract Policies and Procedures

For abstracts:

- 1. Original work in which the resident/fellow took part in the care, management and/or evidence review.
- 2. Work is done during their training period in their institution/participating site in their current designation (resident/fellow).
- 3. Permission from all co-authors.
- 4. Priority for abstracts that are published in peer review journals then oral presentations in conferences then abstract poster.
- 5. If relevant appropriate ethics approval.

For case presentations:

- 1. The trainee took an active part in the care or review of the case.
- 2. Patient's confidentiality (no identifiers whatsoever).
- 3. Teaching value.
- 4. Priority for cases that reflect one or more of the core competencies (PBL, teamwork and communication, professionalism, etc.).

Preparation of abstracts:

- **Abstract style:** Please check your abstract carefully for typographical errors, misspellings, poor hyphenation, etc.
- Title: The title should be brief, but long enough to identify clearly the nature of the study.
- All authors' names and affiliations must be mentioned.
- <u>Abstracts must conform exactly to the instructions provided.</u>

Abstract structure and formatting:

The body of the abstract should be organized as follows:

- A sentence stating the background of the study.
- A sentence stating the study's objective(s).
- A brief description of methods.
- A summary of the results.
- A statement of conclusions reached. Do not state simply "the results will be discussed."
- If you are presenting a case report, the body of the abstract should be short and focused, with its main components being as follows:
 - Title:
 - Background:
 - Case report:
 - Conclusion:
- ABBREVIATIONS: Avoid abbreviations in the abstract title. Place nonstandard abbreviations in parentheses after the full word the first time it appears. Use no more than three nonstandard abbreviations.
- DRUG NAMES: generic names are required the first time a drug is mentioned.
- Work presented this year in international meetings can be submitted.

Each abstract is limited to 300 words.

- Abstracts must be prepared according to the guidelines for submission.
- Other: Please note that pre-recorded presentations will not be accepted; all sessions will be hosted live.

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