CALL FOR ABSTRACTS

We invite researchers across various medical facilities in the UAE to submit abstracts for live oral presentations during the <u>3rd SSMC Education Week</u>. The event will take place at Sheikh Shakhbout Medical City on Thursday, 17 October 2024.

Presentations should cover new research findings, in-progress research, or completed works. We highly encourage submissions that demonstrate a concrete impact or relevance to policy and practice.

This call for abstracts is open to all individuals and groups within the UAE, including trainees, emerging investigators, and practitioners. The event aims to bring together researchers, educators, policymakers, healthcare professionals, knowledge users, and trainees, creating an opportunity to learn about the latest medical research and engage in discussions aimed at enhancing medical practice and primary healthcare both within the UAE and globally.

Submission Requirements

- Title of presentation
- Name, affiliation and email address(es) of presenter(s)
- Names of co-authors
- Abstract: Up to 300 words describing the background, purpose, methods, results (if applicable), and conclusion.
- **Timelines**: The call for abstracts will close on Monday, 23 September 2024, at 11:59 p.m. (UAE time). Presenters will be selected by the abstract review panel and notified by the first week of October 2024.
- **Presentation Date**: Thursday, 17 October 2024, from 10:30 a.m. to 12:30 p.m.
- Location: Sheikh Shakhbout Medical City Administration Building, Level 3 Auditorium.
- **Inquiries**: Please direct any questions to SSMCReviewingPanel-GME@ssmc.ae

Abstract Policies and Procedures

For abstracts:

- 1. The work should be original, with the resident/fellow having participated in the care, management, and/or evidence review.
- 2. The work must have been conducted during the training period at their institution/participating site in their current role (resident/fellow).
- 3. Permission must be obtained from all co-authors.
- **4.** Priority will be given to abstracts published in peer-reviewed journals, followed by oral presentations at conferences, then abstract posters.
- 5. Ethics approval should be obtained, if relevant.

For case presentations:

- 1. The trainee should have played an active role in the care or review of the case.
- 2. Patient confidentiality must be maintained (no identifiers should be included).
- 3. The case should have teaching value.
- **4.** Priority will be given to cases reflecting one or more core competencies (PBL, teamwork and communication, professionalism, etc.).

Preparation of Abstracts

- Abstract style: Check your abstract carefully for typographical errors, misspellings, poor hyphenation, etc.
- Title: The title should be brief but sufficiently detailed to clearly identify the nature of the study.
- Author Information: Include all authors' names and affiliations.
- Abstracts must conform exactly to the instructions provided.

Abstract Structure and Formatting

The body of the abstract should be organized as follows:

- A sentence stating the background of the study.
- A sentence stating the study's objective(s).
- A brief description of methods.
- A summary of the results.
- A statement of conclusions reached (avoid stating simply "the results will be discussed").
- For case reports, the abstract should be concise and focused, structured as follows:
 - Title:
 - Background:
 - Case report:
 - Conclusion:

Additional Guidelines

- **Abbreviations:** Avoid abbreviations in the abstract title. Place nonstandard abbreviations in parentheses after the full word the first time it appears. Use no more than three nonstandard abbreviations.
- **Drug Names:** Use generic names the first time a drug is mentioned.
- Previous Presentations: Work presented this year in international meetings may be submitted.
- Each abstract is <u>limited to 300 words</u> and must be prepared according to the submission quidelines.
- Please note that pre-recorded presentations will not be accepted; all sessions will be hosted live.