



DOSIMETER ORDER FORM

Terms and Conditions

1. Testing Reports

- Normal readings report: will be issued within 10 working days from receiving all badges.
- Final report will be sent to customer by email or a hardcopy report will be handed to the assigned person.
- Any report without stamp will not be recognised.
- First copy of the final report will be issued free of charge.
- Extra copies will be subject to 100 Dhs charge for each copy.

2. Receiving Badges from Customers

- Timing: Mon-Wed (from 9:00-16:00)
- Location: SSMC Radiation Dosimetry Services Lab, Next to Radiation Therapy Department.

3. Modification on the Service Request:

- Any changes in the list of staff carrying badges must be reported to the services provider within 20 days from issuing the dosimeters.
- Increasing the number of badges will be subject to charges.

4. Lost or Damaged Badges:

- If the badges are lost or damaged; a new badge will be issued to ensure continuous monitoring.
- New badges charge will be applied.

5. Badges Delivery Service:

- Customers are allowed to collect and submit badges directly to SSMC Radiation dosimetry Services Lab.
- All badges must be delivered to the authorized staff (assigned earlier) or his proxy.
- It is the authorized person responsibility to collect and distribute the badges at his/her institute and their branches.

6. Impartiality and Confidentiality:

- The service provide undertake its activities impartially.
- All information and documentation obtained or provided in the Dosimetry service will be treated as strictly confidential.

7. Customer Responsibilities:

- Pay the service fees in advance.
- Collect and distribute badges to the staff members on time.
- Ensure proper handling of the Dosimeter badges.
- Return badges to the SSMC Radiation dosimetry Services Lab on time.
- Investigate cases that have abnormal readings.
- Any badges that are not returned to SSMC Radiation dosimetry Services Lab from the date printed on the labels will be considered as lost and new badge charges will apply..
- Pregnant workers may need an extra badge for foetus exposure monitoring, new badge charges will be apply.
- If clients decide to terminate the contract prior to its expiry date:
 - All badges must be returned to SSMC Radiation Dosimetry Services Lab.
 - Missing badges will be charged.
 - Any pending payment to be finalised..

8. Personal Dosimeters are SSMC Radiation Dosimetry Services Lab Property

9. Service Technical Specifications Refer to: OSL Leaflet

For More Information, Suggestions or Complaints, Please Send an Email to Dosimetryservice@ssmc.ae